

**Delano Joint Union High School District  
School Opening & Safety Plan  
Under COVID-19 Conditions  
2020-2021  
November 4, 2020**



***Delano Joint Union High School District***  
1720 Norwalk St.  
Delano, CA 93215

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# 2020-2021 SCHOOL YEAR

DJUHSD will reopen schools on August 12, 2020 with a Distance Learning Instructional Program. The Distance Learning Model for the 2020-2021 school year provides students with three 90-minute instructional periods per day for the comprehensive sites.

## INSTRUCTIONAL PLANS:

### 2020/2021 DISTANCE LEARNING INSTRUCTIONAL SCHEDULE

**Periods (0) 1-3, 4-6** will take place on an alternating day basis.

**7:40-9:50** – Parent engagement/peer collaboration

<b>Period 0:</b>	8:20-9:50
<b>Period 1 &amp; 4:</b>	9:56-11:26
Lunch	11:26-11:59
<b>Period 2 &amp; 5:</b>	12:09-1:39
<b>Period 3 &amp; 6:</b>	1:45-3:15

# DELANO JOINT UNION HIGH SCHOOL DISTRICT

## Distance Learning Schedule



**Class periods will take place on an alternating basis.**

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>7:40-9:50</b>	<b>PERIOD 0 - PARENT ENGAGEMENT/PEER COLLABORATION</b>				
<b>9:56-11:26</b>	PERIOD 1	PERIOD 4	PERIOD 1	PERIOD 4	PERIOD 1
<b>11:26-11:59</b>	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
<b>12:09-1:39</b>	PERIOD 2	PERIOD 5	PERIOD 2	PERIOD 5	PERIOD 2
<b>1:45-3:15</b>	PERIOD 3	PERIOD 6	PERIOD 3	PERIOD 6	PERIOD 3

### TIPS FOR STUDENT SUCCESS:

- Log into CANVAS/TEAMS daily
  - Check your student email
  - Establish routines
  - Complete assignments
  - Communicate w/ your counselor and teachers

### Questions/Problems with Laptops or Email

#### DJUHSD TECH SUPPORT:

- Phone: (661) 720-4741
- Email: [helpdesk@djuhsd.org](mailto:helpdesk@djuhsd.org)

#### Canvas Support Hotline

- 855-465-8014

## School Calendar

The following calendar serves as the first few weeks of school to provide you with an example of how the period blocks rotate every-other-day.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			8/12 Periods 1,2,3	8/13 Periods 4,5,6	8/14 Periods 1,2,3	8/15
8/16	8/17 Periods 4,5,6	8/18 Periods 1,2,3	8/19 Periods 4,5,6	8/20 Periods 1,2,3	8/21 Periods 4,5,6	8/22
8/23	8/24 Periods 1,2,3	8/25 Periods 4,5,6	8/26 Periods 1,2,3	8/27 Periods 4,5,6	8/28 Periods 1,2,3	8/29
8/30	8/31 Periods 4,5,6	9/01 Periods 1,2,3	9/02 Periods 4,5,6	9/03 Periods 1,2,3	9/04 Periods 4,5,6	9/05
9/06	9/07 No School Labor Day	9/08 Periods 1,2,3	9/09 Periods 4,5,6	9/10 Periods 1,2,3	9/11 Periods 4,5,6	9/12
9/13	9/14 Periods 1,2,3	9/15 Periods 4,5,6	9/16 Periods 1,2,3	9/17 Periods 4,5,6	9/18 Periods 1,2,3	9/19



# INSTRUCTIONAL PLANS: VALLEY HIGH SCHOOL

## 2020/2021 DISTANCE LEARNING INSTRUCTIONAL SCHEDULE


**7:40-9:30** – Parent engagement/peer collaboration

**9:30-10:20** – Prep period

<b>Period 0:</b>	9:30-10:20
Lunch	10:20-10:53
<b>Period 1:</b>	11:00-3:15
Break 1	12:15-12:30
Break 2	1:45-2:00

# VALLEY HIGH SCHOOL

Distance Learning Schedule



**Class periods will take place by cycle.**

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>9:30-10:20</b>	<b>PERIOD 0 - PARENT ENGAGEMENT/PEER COLLABORATION</b>				
<b>10:20-10:53</b>	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
<b>11:00-3:15</b>	<b>PERIOD 1</b>	<b>PERIOD 1</b>	<b>PERIOD 1</b>	<b>PERIOD 1</b>	<b>PERIOD 1</b>
<b>12:15-12:30</b>	BREAK #1	BREAK #1	BREAK #1	BREAK #1	BREAK #1
<b>1:45-2:00</b>	BREAK #2	BREAK #2	BREAK #2	BREAK #2	BREAK #2

**TIPS FOR STUDENT SUCCESS:**

- Log into Edgenuity/TEAMS daily
  - Check your student email
  - Establish routines
  - Complete assignments
  - Communicate w/ your counselor and teachers

Questions/Problems with Laptops or Email

**DJUHSD TECH SUPPORT:**

- Phone: (661) 720-4741
- Email: [helpdesk@djuhsd.org](mailto:helpdesk@djuhsd.org)

**Edgenuity Support Hotline**

- 877-2020338

## School Calendar

The following calendar serves as the 1st Quarter of school for completion of Distance Learning Cycle 1, Period 1 and Cycle 2 Period 2:

CYCLE	Monday	Tuesday	Wednesday	Thursday	Friday
Aug. 12-14			Orientation 8/12 & Canvas Training for Students	Distance 8/13 Learning Cycle 1/Period 1 (5CR)	Distance 8/14 Learning Cycle 1/Period 1 (5CR)
Aug. 17-21	Distance 8/17 Learning Cycle 1/Period 1 (5CR)	Distance 8/18 Learning Cycle 1/Period 1 (5CR)	Distance 8/19 Learning Cycle 1/Period 1 (5CR)	Distance 8/20 Learning Cycle 1/Period 1 (5CR)	Distance 8/21 Learning Cycle 1/Period 1 (5CR)
Aug. 24-28	Distance 8/24 Learning Cycle 1/Period 1 (5CR)	Distance 8/25 Learning Cycle 1/Period 1 (5CR)	Distance 8/26 Learning Cycle 1/Period 1 (5CR)	Distance 8/27 Learning Cycle 1/Period 1 (5CR)	Distance 8/28 Learning Cycle 1/Period 1 (5CR)
Aug 31-Sept 4	Distance 8/31 Learning Cycle 1/Period 1 (5CR)	Distance 9/01 Learning Cycle 1/Period 1 (5CR)	Distance 9/02 Learning Cycle 2/Period 2 (5CR)	Distance 9/03 Learning Cycle 2/Period 2 (5CR)	Distance 9/04 Learning Cycle 2/Period 2 (5CR)
Sept 7-Sept 11	No School Labor Day 9/07	Distance 9/08 Learning Cycle 2/Period 2 (5CR)	Distance 9/09 Learning Cycle 2/Period 2 (5CR)	Distance 9/10 Learning Cycle 2/Period 2 (5CR)	Distance 9/11 Learning Cycle 2/Period 2 (5CR)

## School Calendar

The following calendar serves as the 1st Quarter of school for completion of Distance Learning Cycle 1, Period 1 and Cycle 2 Period 2:

CYCLE	Monday	Tuesday	Wednesday	Thursday	Friday
Sept 14-Sept 18	Distance 9/14 Learning Cycle 2/Period 2 (5CR)	Distance 9/15 Learning Cycle 2/Period 2 (5CR)	Distance 9/16 Learning Cycle 2/Period 2 (5CR)	Distance 9/17 Learning Cycle 2/Period 2 (5CR)	Distance 9/18 Learning Cycle 2/Period 2 (5CR)
Sept 21-Sept 25	Distance 9/21 Learning Cycle 2/Period 2 (5CR)	Distance 9/22 Learning Cycle 2/Period 2 (5CR)	Distance 9/23 Learning Cycle 3/Period 3 (5CR)	Distance 9/24 Learning Cycle 3/Period 3 (5CR)	Distance 9/25 Learning Cycle 3/Period 3 (5CR)
Sept 28-Oct 2	Distance 9/28 Learning Cycle 3/Period 3 (5CR)	Distance 9/29 Learning Cycle 3/Period 3 (5CR)	Distance 9/30 Learning Cycle 3/Period 3 (5CR)	Distance 10/01 Learning Cycle 3/Period 3 (5CR)	Distance 10/02 Learning Cycle 3/Period 3 (5CR)
Oct 5-Oct 9	Distance 10/05 Learning Cycle 3/Period 3 (5CR)	Distance 10/06 Learning Cycle 3/Period 3 (5CR)	Distance 10/07 Learning Cycle 3/Period 3 (5CR)	Distance 10/08 Learning Cycle 3/Period 3 (5CR)	Distance 10/09 Learning Cycle 3/Period 3 (5CR)
Oct 12-Oct 16	Distance 10/12 Learning Cycle 3/Period 3 (5CR)				

# ROADMAP TO RE-OPENING (UPDATED)

We are now at the next phase of re-opening our schools and we look forward to phases of students returning, while also addressing the continuation of Distance Learning for the majority of our students. The next phase will be a positive step forward to ensure that our highest need students receive the support and resources necessary to be successful. We will remain focused on providing high quality resources and support for all of our students, including those who continue to learn virtually.

As we prepare to re-open, our team of dedicated professionals have been working diligently to provide an innovative educational support system for our students in this environment. The district leadership team and Board of Trustees will determine if local health conditions permit a transition to in-person instruction. We are working with teachers and staff to prepare for adjustments as necessary without causing a disruption to our learning environment.

DJUHSD is actively planning for the return of our students in high need populations for the purpose of providing in-person instruction and necessary programs and services. Students in Special Day Classes (SDC) have intense special education needs that are best served through in-person instruction. Understanding the seriousness of COVID-19 and the current Kern County and State of California guidance and orders regarding school re-opening, the District has taken steps and is prepared to protect staff and students in accordance with guidance issued by the California Department of Public Health.

DJUHSD will continue to evaluate our programs and services and may expand access to additional phases of students, if possible.

## IN-PERSON RETURN TO SCHOOL DATE

PHASE 1	PHASE 2	PHASE 3	PHASE 4
Tentative start as soon as 11-09-2020	Tentative start as soon as 11-30-2020	Tentative start as soon as 01-25-2021	TBD: Contingent upon local health conditions as mandated by the state.
Special Day Classes	RSP/Homeless/Foster Youth	English Learners and at risk students	All other students as part of the Cohort A/B model

## PHASE 1 – Special Day Classes (SDC)

- Students will return back to their perspective classrooms, each with a dedicated space. Students in each class will not mix with students in other classes. Teachers and aides will join a class and work in person exclusively with their classroom
- As the number of students returning increases any teachers on distance learning effected by the increase will need to return to work to provide in class instruction. Applicable leaves will be taken if Teacher is not able to return to in person teaching
- All students and teachers must wear a face covering and maintain physical distance, as described in the sections of face coverings and physical distancing below

## CLASSROOM

### a. PHASE 1 – Special Day Classes (SDC)

SITE	STUDENTS	ROOM	TIME	OCCURANCE
CCHS	SDC	1402	9:56-3:15 PM	DAILY
	SDC	1404	9:56-3:15 PM	DAILY

SITE	STUDENTS	ROOM	TIME	OCCURANCE
RFK	SDC	103	9-2 PM	DAILY
	SDC	101	9-2 PM	DAILY
	SDC	102	9-2 PM	DAILY
	SDC	106	9-2 PM	DAILY

SITE	STUDENTS	ROOM	TIME	OCCURANCE
RFK	SDC	608	9:56-3:15 PM	DAILY

SITE	STUDENTS	ROOM	TIME	OCCURANCE
DHS	SDC	L-10	9:56-3:15 PM	DAILY

**\*RFK Transition Program will run a Modified Parent Engagement Time  
(7:40 AM – 8:40AM) &(2:05 PM – 3:15 PM)**



## b. PHASE 2 – RSP/Foster/Homeless Classes

SITE	STUDENTS	ROOM	TIME	OCCURANCE
RFK	RSP/FOSTER/HOMELESS	609	9:56 - 3:15 PM	DAILY/ALTERNATE
	RSP/FOSTER/HOMELESS	601	9:56 - 3:15 PM	DAILY/ALTERNATE
	RSP/FOSTER/HOMELESS	603	9:56 - 3:15 PM	DAILY/ALTERNATE
	RSP/FOSTER/HOMELESS	611	9:56 - 3:15 PM	DAILY/ALTERNATE

SITE	STUDENTS	ROOM	TIME	OCCURANCE
CCHS	RSP/FOSTER/HOMELESS	606	9:56-3:15 PM	DAILY/ALTERNATE
	RSP/FOSTER/HOMELESS	603	9:56-3:15 PM	DAILY/ALTERNATE
	RSP/FOSTER/HOMELESS	604	9:56-3:15 PM	DAILY/ALTERNATE
	RSP/FOSTER/HOMELESS	601	9:56-3:15 PM	DAILY/ALTERNATE

SITE	STUDENTS	ROOM	TIME	OCCURANCE
DHS	RSP/FOSTER/HOMELESS	BE-7	9:56-3:15 PM	DAILY/ALTERNATE
	RSP/FOSTER/HOMELESS	BE-1	9:56-3:15 PM	DAILY/ALTERNATE
	RSP/FOSTER/HOMELESS	BE-2	9:56-3:15 PM	ALTERNATE

SITE	STUDENTS	ROOM	TIME	OCCURANCE
VALLEY	RSP/FOSTER/HOMELESS	MULTIPURPOSE	11:00 – 3:00 PM	DAILY

**\*All students in the general education program and students not participating on in-person instruction in RSP special education services will continue receiving daily instruction in a Distance Learning format.**

c. **PHASE 3** - Instruction: All at risk English Learners and students at risk. Target return date as soon as January 25, 2021

d. **PHASE 4** - Instruction: Cohort A/B Model. TBD, 2021

*Phases implementation is contingent upon the ongoing local conditions related to COVID-19*

## INCLUSION

Students who are unable to be on campus for medical, family, or personal reasons will be remotely included in on-campus learning activities through virtual instruction. Teachers will continue to deliver instruction on a daily basis through synchronous and asynchronous learning activities.

# RETURNING TO SCHOOL DURING COVID-19

## HEALTH SCREENING FOR STUDENTS:

### **Screening at Home:**

- The District is directing parents to perform daily symptom assessments (e.g. cough, loss of taste or smell, difficulty breathing) and temperature checks on their students each morning before arriving at school
- Parents will be advised that students with a temperature of 100.4 or more, students that are feeling sick, and/or students exhibiting any flu-like symptoms will not be allowed to participate in in-person instruction

### **Arriving at School:**

- The district will also perform their own symptoms checks and temperature checks with a touchless thermometer at the drop off area prior entering school
- Any student exhibiting symptoms at arrival or while on school grounds will be immediately isolated in the designated isolation area and sent home

## ISOLATION ROOM & PROCEDURES

For the protection of all students attending school, it is mandatory to exclude from school any student who has a condition which is suspected of being contagious

- Students who present with symptoms of illness while they are at school will be accompanied by a classroom staff member to the isolation room to await pick up by a parent or guardian
- More than one individual can be isolated in a room at a time, maintaining a distance of more than 6 feet apart
- After the isolation room has been used, it will be appropriately disinfected

## HEALTH SCREENING FOR STAFF:

- Staff will complete a Return to Work Affirmation prior to their first day of in-person instruction
- Staff will have their temperature checked upon entering the school campus every morning
- At any time if an employee has symptoms, they will be sent home
- If the employee requests a test, the District will ensure that a test is completed
- The Assistant Superintendent, School Nurse, or the Director of Special Education will contact the employee and give directions on the rapid COVID-19 testing available
- While waiting for results, staff will self-quarantine at home
- Staff who become symptomatic at work will be immediately sent home

Under the guidance of CDPH and Kern County Department of Public Health the District will comply with the recommendation for periodic surveillance testing for COVID-19 on a two-month rotating schedule.

- ## Welcome to Self-Collection

**READ FIRST FOR YOUR SAFETY**

- Read all instructions  
before starting your  
COVID-19 Self-Collection.**



**Remove the swab from the package** and do not touch the tip of the swab! Open the specimen tube, holding it in one hand and the swab in the other hand. Do not spill or drink the liquid.



**Insert the swab into one nostril**, about one inch. Rotate the swab in a circular motion around the entire inside edge of the nostril. Do this 2 times and then keep it in place for 15 seconds. Repeat the same process in the other nostril using the same swab.



**Insert the swab into the tube (tip first)** until it reaches the bottom. Tip of swab will be in the liquid. Break the swab handle against the side of the tube at perforated break point.

### Kit contents

Test requisition  
(pre-printed)

Bag (containing a desiccant)



Tube (containing liquid)



Swab (in a wrapper)



1100



FedEx® Label (pre-printed)  
and white bag

the self-collection kit box.



**8**  **Screw the cap onto the tube** and place the tube into the bag. Seal the bag. **Important:** Do not remove the desiccant (white sheet) from the bag.




**Place the collection bag and test requisition in the box and close the lid.** Place the box into the white return shipping bag, seal it, and apply the FedEx® label to the outside of the bag. **DO NOT** cover the UN3373 marking.



**10** Drop the postage-paid FedEx return bag at a drop box location the same day you collect it, before 3:00 PM. **DO NOT** drop your specimen package in a drop box on a Saturday or Sunday.

- 1 Open the kit. Lay all the materials on a clean surface.



**2**  **Locate and sign the test requisition.** Verify your name and birthdate are correct, and call 1.855.332.2533 if anything is incorrect. **Complete the Date and Time Collected lines on the test requisition.** Your sample may be rejected if you fail to complete date and time on the requisition.



3 Wash and dry your hands.



**Self-Collection Kit for  
COVID-19**  
**Quick Guide**

**Read all instructions  
before starting your  
COVID-19 Self-Collection.**

Rx Only, IVD, and For Use Under Emergency Use Authorization

This bill is only authorized for the duration of the declaration that circumstances exist justifying the authorization of emergency use of in vitro diagnostic tests for detection and/or diagnosis of COVID-19 under Section 3604(a)(1) of the Act. 21 U.S.C. § 3604(a)(1) states the authorization is terminated at the end of such time.

[illegible]

# **FACE COVERINGS & PPE (When students return to campus)**

In alignment with California Department of Public Health's (CDPH) Guidance for Face Coverings everyone who enters campus, must wear a mask, covering their mouths and noses.

- Masks may only be removed when outdoors and in designated spaces that allow for increased distance (during breaks, lunch times, and designated mask breaks)
- During drop-off and pick-up, it will be required that anyone over the age of 2 wear masks
- Students will change their masks as needed during the day, usually at food breaks

Of course, students with disabilities often need adult assistance with wearing masks

- If masks fall off, get wet or dirty, adults will wash their hands before and after they assist students with their masks
- Staff will wear both gloves and face covering if physically prompting or hand-over-hand guidance is needed
- Students will be reminded throughout the day about proper mask etiquette
- If they are unable to maintain mask use, they will be unable to stay onsite
- District will ask families to pick them up from campus, and District will continue to work with families to consider strategies that might help with mask wearing
- The District remote program will also be available to these students

Faculty/staff will be instructed in use, donning/doffing, and washing of face coverings, including the need to wash hands before and after adjusting face coverings, and the importance of trying multiple face coverings in advance of returning to school to find a type that fits well.

- The school will maintain sufficient disposable masks for those who forget their own
- A face shield with cloth drape will be used in a situation where a face covering cannot be used for pedagogical or developmental reasons
- Signage around campus will remind everyone to always wear a facial covering
- Anyone on a transportation vehicle/bus or waiting to board must also wear a facial covering at all times. Vehicles/buses will carry extra facial coverings for anyone who forgets

## **OTHER ESSENTIAL PROTECTIVE GEAR**

- The school will provide gloves whenever needed (e.g. food service, cleaning)
- The school will provide transparent face shields for situations that contraindicate use of cloth face coverings, for example when working with a hearing-impaired individual who depends on lip reading, or when pedagogy requires visualization of the mouth (e.g. brief moments of language instruction, and whenever possible transparent masks will be used for this purpose). If in one of these situations, teachers must wear face shields, use a drape that attaches to the bottom of the shield and tucks into an upper garment, and be at least 10 feet away from anyone else



## **HEALTHY HYGIENE PRACTICES:**

### **HANDWASHING**

- All employees and students will use hand sanitizer upon entrance to campus and will follow up with soap and water as soon as possible. Teachers will teach and monitor hand-washing technique and will reinforce with the use of hand sanitizer whenever hand-washing is not possible
- Employees and students will wash their hands frequently throughout the day, including when they arrive on campus, before and after eating, before and after touching their own masks, before and after handling any shared items (which are to be minimized), before and after using the restroom, before and after touching their face, wiping a nose or sneezing, and after touching any potentially contaminated surface
- Hand sanitizers will be selected for efficacy against COVID-19 (at least 60% ethanol) and safety for use by children (e.g. ethanol and not isopropanol, and ensuring it is off the FDA's list of products to avoid)
- All passengers on school-related transportation must sanitize their hands before and after riding. Hand sanitizer will be provided on vehicles for this purpose
- Signage will remind people to frequently wash their hands and offer critical reminders for technique and duration

### **ETIQUETTE**

Teachers will teach and monitor proper coughing and sneezing etiquette (into the elbow or a disposable tissue, the latter immediately discarded into a contact-free trash receptacle). Signage will reinforce these instructions.

## **IDENTIFICATION & TRACING OF CONTACTS:**

The District's Contact Tracing and Reporting Lead: Jesus Gonzalez, Assistant Superintendent of Human Resources. The nurse will maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and/or closures, while maintaining confidentiality, as required by HIPAA, FERPA and other federal and state laws related to privacy of educational and medical records. There will be a detailed staff training with the District's Director of Special Education, District Nurses, Site Administrators, and the Director of Maintenance & Operations on the above mentioned practices and procedures prior to the first day of school for all school personnel that will be working on campus, including the school principal/assistant principal, office staff, teachers, SDC aides, and custodians.

- The school nurse will supervise contact tracing within the school community, with support personnel trained as needed to assist with this work. Student and employee privacy will be maintained in compliance with FERPA and HIPAA
- Classrooms will enable rapid generation of potentially exposed individuals for contact tracing
- The school will work to prevent discrimination against students and employees who show symptoms, test positive, and/or may have been exposed to COVID-19
- Information will be readily shared with the county in compliance with the requirements of the Kern County Superintendent of Schools and the Kern County Department of Public Health

## STEPS TO TAKE IN RESPONSE TO CONFIRMED OR SUSPENDED CASES

Scenario	Immediate Actions	Communication
Scenario 1: A student or staff member either exhibits COVID-19 symptoms, answers “yes” to a health screening question, or has a temperature of 100.4°F or above	<p>Send home</p> <p>Recommend testing (If positive, see Scenario 3; if negative, see Table 2 below)</p> <p>School/classroom remain open</p>	No action is required
Scenario 2: A family member of a student or staff member OR someone in close contact with a student or staff member (outside the school community) tests positive for COVID-19	<p>Send home</p> <p>Contacts should be quarantined for 14 days from the last exposure to the case</p> <p>Testing can be considered but will not shorten 14-day quarantine. One cannot test out of quarantine.</p> <p>School/classroom remain open</p>	No action is required
Scenario 3: A student or staff member tests positive for COVID-19	<p>The school Principal or designee will immediately notify SMC CD Control</p> <p>Case should be isolated and excluded from school for at least 10 days after symptom onset or date of positive test if case is asymptomatic</p> <p>Quarantine and exclude the affected classroom for 14 days after the last day the case was present at school while infectious. Specific questions should be directed to SMC CD Control.</p> <p>Testing of contacts can be considered. Symptomatic contacts should be prioritized for testing (but a negative test will not shorten 14-day quarantine)</p> <p>Thorough cleaning and disinfecting of classroom and primary spaces where case spent significant time</p> <p>Other classrooms continue in-person instruction. i.e., the entire school does not need to close.</p>	Notification to affected classrooms

## **STEPS TO TAKE IN RESPONSE TO NEGATIVE TEST RESULTS**

<b>Scenario</b>	<b>Immediate Actions</b>	<b>Communication</b>
A symptomatic student or staff member tests negative for COVID-19 and was a household contact to a case	Student/staff must remain in quarantine for a full 14 days after the COVID-19 positive household member completes his/her isolation. One cannot test out of quarantine.	No action is required
A symptomatic student or staff member tests negative for COVID-19 and was a non-household close contact to a case	Student/staff must remain in quarantine for a full 14 days after the date of last exposure. One cannot test out of quarantine.	No action is required
A symptomatic student or staff member tests negative for COVID-19 without close contact to a known case	Student/staff may return to school 72 hours after resolution of symptoms	No action is required
A symptomatic or asymptomatic student or staff member who is a close contact to a known COVID-19 case tests negative after Scenario 2	Student/staff must remain in quarantine for a full 14 days after (1) date of last exposure to COVID-19 positive non-household close contact OR (2) date that COVID-19 positive household member completes his/her isolation. One cannot test out of quarantine.	No action is required
A staff member tests negative after routine surveillance testing (no symptoms and no close contact to a confirmed COVID-19 case)	Can return to school/work immediately	No action is required

## **COMMUNICATION PLAN:**

The Human Resources Department along with School Nurses will notify the Health Department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual within school facilities or on school grounds, including students, faculty, staff, and visitors. Confidentiality will be maintained as required by federal and state law and regulations. The Human Resources Department and Site Nurses will follow direction from the local Public Health Department regarding cases and contacts. The Human Resources Department and Site Nurses will maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records.

## **STAFF TRAINING AND FAMILY EDUCATION:**

### **STAFF**

- Faculty and staff will be trained in the deep importance of implementing every aspect of this reopening plan to hold the trust of our families and to protect everyone connected with the school
- The school administration will regularly evaluate compliance with this plan and document and correct any deficiencies identified. This will include improving systems and structures to ease implementation of these safety protocols
- The school will also have a designated staff COVID Coordinator (Assistant Principal of Discipline) for COVID concerns among faculty and staff
- The District wants teachers to know they are supported in being just as vigilant about our health policies as our families. If they have any symptoms, even if mild, they must stay home. The District has built additional staffing into our team. If, on a given day, we do not have the faculty to provide a safe and successful learning environment, we will notify parents that we will need to have a remote-only learning day

### **FAMILIES**

The District will hold remote training sessions for families on all of the relevant aspects of this reopening plan. In addition, this reopening plan with all of its provisions will be posted on the District website for families to review. All families must sign a confirmation that they have read our health and safety protocols in their entirety and will comply with its procedures.

### **TRIGGERS FOR SWITCH TO DISTANCE LEARNING**

The school will follow the most current guidelines from Kern County with regard to the epidemiological and circumstantial triggers for returning to distance learning. We will separately track cases among both adults and students and will close campus if at least 5 percent of the total population tests positive within a rolling 14-day window, or if there are multiple cases in multiple cohorts in a rolling 14-day window, or if Kern County Public Health Department determines that a closure is warranted for any reason. The school nurse will coordinate monitoring and communications to local health officials. The school nurse will also notify administration if case counts trigger a return to distance learning.



## **TRAINING**

The school sites will provide training prior to the return to campus to ensure that all staff and/or students understand the risks of COVID-19, precautions against infection and the districts procedures and guidelines related to the pandemic and reopening plans, as well as how to provide training for students. The teachers will provide student training as part of the orientation process for individual classes. Training will include:

- Faculty Responsibilities
  - Staff members will complete mandated COVID-19 trainings (Hand Washing, Coronavirus Awareness, Center for Disease Control (CDC): Guidelines for Making & Using Face Coverings, and Managing Stress and Anxiety)
- Student Responsibilities
  - How to prevent spread of the infection
  - The importance of not coming to school if students have symptoms or if they have been exposed to someone with the virus or who is undergoing testing for the virus in the last 14 days
  - Cleaning Responsibilities
  - Social Norms and Respiratory/Health Etiquette
    - Handwashing requirements
    - How to properly wear a face covering

**Your Safety is our Top Priority**

**We are taking extra precautions against COVID-19 to protect Students & Staff**



# ENHANCED DISINFECTION AND CLEANING

The Delano Joint Union High School District (DJUHSD) has developed a cleaning program based on CDE and state public health guidelines. Specifically, the district will be using cleaning products that are on the Environmental Protection Agency's list of approved disinfectants for use against SARS/CoV2 (COVID-19) and consistent with ventilation requirements, Healthy Schools Act requirements and Cal/OSHA and CDPH requirements.

- All students will have their own desk, electronic device, chair, water bottles and supplies
- To prevent sharing all student's items will be marked and placed in separate tubs
- Shared use of classroom materials, books and other items will be minimized for safety
- If sharing is required, the aides will assist with thoroughly cleaning and disinfecting any shared items between student uses
- All high touch surfaces both inside and outside the classrooms will be regularly cleaned and sanitized by teacher, aides and custodial staff, all of whom have been trained on the chemical hazards, manufacturer's directions, ventilation requirements, and Cal/OSHA requirements for safe use. Buses will also be cleaned and sanitized after each use by drivers and aides
- The District has an on hand inventory of cleaning supplies including disinfectant wipes, disinfectant spray and gloves
- Every evening all classrooms, restrooms and other facilities used by staff and students will undergo deep cleaning by trained custodial staff

## ROOMS AND SURFACES

- Rooms will be deep cleaned daily, using cleaning agents recommended for use in schools against COVID-19. Common surfaces, such as door handles, light switches, sink handles, bathroom surfaces, desks, tables, and chairs, will be wiped down throughout the day
- Students will be taught to use tissues when touching toilet handles and faucets, and surfaces will be frequently cleaned. Bathroom exhaust fans will run 24-hours a day to support bathroom ventilation. Hand sanitizer will be used in a supervised manner outside of the bathrooms, in addition to regular soap and water handwashing in the bathrooms
- The school will ensure there is always sufficient hand sanitizer, tissues, wipes, etc. for classroom and bathroom use, as well as cleaning supplies
- If the school provides transportation services, vehicles will be thoroughly cleaned and disinfected daily following industry-standard protocols, including common-touch surfaces. If drivers perform this cleaning, they will be provided with materials and PPE, including gloves

## VENTILATION

- Rooms will be ventilated with fresh, external air to the extent permitted by daily/hourly environmental conditions. We will continuously monitor outside air quality
- If at any time the school believes ventilation is inadequate, students and employees will be sent home

- Any vehicles used for transportation will operate with windows lowered about 1 inch to maximize airflow during operation

## **MATERIALS**

- Students will store their belongings in designated spaces in classrooms that maintain separation from those of other students. Teachers will also have dedicated storage space. Everyone will be instructed to minimize what they bring from home
- Students will have individual sets of classroom materials. Any equipment that needs to be shared will be sanitized thoroughly between uses. Table and other horizontal work surfaces will be wiped down after use. Materials that are harder to sanitize will be quarantined for three days between uses (books, etc.)

## **FOOD AND WATER**

- The school has replaced shared water fountains with non-contact water refill stations throughout the campus. Students will provide/bring a labeled reusable water bottle daily
- Once drinking fountains can be safely used, operations will reactivate them, taking industry-standard steps to ensure all water systems are safe to use
- Any food provided by the school will be in single-serving packaging
- Any food preparation and delivery will be in accordance with industry health and hygiene standards, including use of gloves in addition to face coverings by personnel
- The school will also always provide individually-wrapped snacks if students forget to bring food, or eat everything and are still hungry



# **SOCIAL DISTANCING ON CAMPUS**

## **ENTRANCE, EGRESS & MOVEMENT WITHIN THE SCHOOL:**

### **ENTRANCE AND EGRESS**

- In alignment with our school safety plan, only students, faculty/staff, and contracted service providers will be allowed on campus. Visitors will not be allowed on campus until restrictions change. Family members need to stay in their vehicles when dropping off or picking up student, except of course as needed to unbuckle or buckle their student, but these adults must stay next to their vehicle, wear a mask, and not linger. If there is an emergency and a family member needs to enter campus, he or she must wear a mask, apply hand sanitizer, and maintain a six-foot distance from all students and adults except his or her student
- Anyone entering campus will be required to submit a return to work affirmation. Once on campus, entrants will receive a confirmatory contactless-temperature check. All entrants will also be visually inspected to ensure they are wearing appropriate face coverings. Extra masks will be available at every entrance for students and employees who forget their own. All entrants must appropriately apply hand sanitizer at the entrance and commit to following up with soap and water as soon as possible
- Pick-up and drop-off will be outdoors and staggered in time to prevent students from gathering. Each class will be assigned a specific drop-off and pick-up time (in 5, 10, or 15-minute intervals, depending on group size) and location (e.g. fire lane or stadium parking lot). Parents will wait until their students is cleared for their screening in the event the student cannot stay on campus. Immediately following drop-off, students will move to a physically distanced queue, indicated by 6' markings, that leads to the entrance point. If students queue faster than they can be admitted, staff members can slow the rate at which vehicles arrive
- After screening, students will immediately move to their classrooms. Clear signage, ground markings, and staff supervision will show routes and enforce physical distance between students.
- A daily record will be maintained of everyone onsite, separated by classes, to facilitate contact tracing. Campus hours will be posted and enforced
- Signage will clearly communicate restrictions for who is allowed on campus, designate and direct people to access points, and remind people to sanitize their hands on arrival

### **MOVEMENT WITHIN THE SCHOOL**

- Students will move along designated routes to minimize mixing between students in different classrooms. Movements around campus will be coordinated to prevent different classrooms from intersecting. Teachers will keep students within a classroom appropriately distanced. There will be clear routes from each learning space to its associated bathroom. Signage will clearly communicate movement directions and access restrictions
- Each classroom will have a designated outdoor lunch and break space to be used by that classroom



exclusively for a specific period of time. Recess and lunch times will be staggered so classes do not occupy the same space at the same time. For example:

- Faculty will generally move along the same routes as students. Faculty who need to access other parts of campus will maintain six feet of distance from others and will not congregate around shared equipment, e.g. photocopy machines. Signage will be placed around such resources as a reminder
- All faculty and staff meetings outside of a classroom will happen remotely—faculty from one classroom will not be in the same classroom as faculty from another classroom

## **PHYSICAL DISTANCING:**

### **CLASSROOMS**

- Teachers will maintain six-foot distancing from and among students as often as possible
- Walkways will be marked to support this distancing and learning stations will have at least six feet of distance
- We will use classrooms and other learning spaces that allow students to maintain distance throughout the day and still feel a sense of freedom to move
- While distancing is a priority, there might be times when a student needs support from a teacher or staff member who might need to interact at a closer distance
- In this case, the teacher/staff member will wash/sanitize hands and will be strongly encouraged to additionally wear a face shield
- Extensive changes to the classroom have been made in order to follow physical distancing requirements
- The teaching and learning will look different from the past, but we have ensured our learning plans incorporate project- and group-learning into the curriculum
- For the most part, there will still be a lot of hands-on learning, but this work will be done independently or from six feet away from each other

### **SIGNAGE**

- Clear signage will remind everyone to maintain physical distance throughout the day
- If a student is unable to generally maintain physical distance, the District will ask parents/guardians to pick them up from campus
- The District will work with families to consider strategies that might support distancing and a return to campus. Our remote program will be available to all students as needed
- The District will partner with families to support these children in knowing they have a special job to practice before returning to school

### **MEALS AND BREAKS**

- The plan is to eat all meals outside (weather and air quality permitting) while teaching the students how to maintain physical distance
- Each student and employee will have a designated physical space for eating to maintain adequate distancing

- ## OUTDOOR SPACES

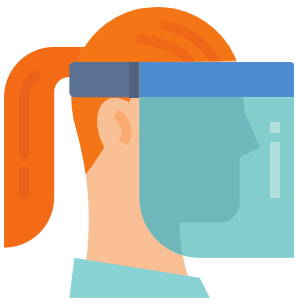
- ## STAFF

- ## MODIFIED ACTIVITIES

- [illegible]

# SAFETY CONSIDERATIONS FOR STUDENTS WITH DISABILITIES

- Face covering are not recommended for anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the covering without assistance. Face shield with a cloth drape will be provided for those who are unable to wear face coverings for medical reasons. Per Cal/OSHA, considerations for face shields should include a cloth drape attached across the bottom and tucked into shirt
- Students who are on IEPs will have access to Distance Learning if student's family deems necessary
- School personnel will work closely with families of students who are immunocompromised regarding specific needs when returning to school



## CONSIDERATIONS FOR STAFF WORKING WITH STUDENTS WITH DISABILITIES

- Staff will be given a choice as to type of face covering which is most conducive to addressing their specific student needs
- IEP services will be delivered with adherence to the wearing of facial coverings, social distancing, increased hand washing, and sanitizing
- All staff who work with students who require more hands on services such as diapering, catheterization, feeding, etc. will utilize both face coverings and gloves
- Staff who work with students who require modeling of oral tasks to complete work will be issued face shields so students are able to view their instructor



## TRANSPORTATION

- If the school offers transportation, the District will follow applicable CDC guidelines when it comes to transporting students
- All passengers waiting to board transport must keep 6 feet apart while waiting
- Signage will remind passengers about distancing and obstruct seats not to use
- The District will update transportation rules/protocols as additional guidance is released

Trained personnel assisting on the bus will be the same individual from the respective campus. Temperatures will be taken by the trained personnel prior to boarding the bus. Trained personnel will have on all necessary personal protective equipment while screening. Any student with a temperature of 100.4 or more will not be allowed to board the bus. District will follow applicable CDC guidelines when it comes to transporting students. Bus drivers will solely be responsible for driving the students, not attending to any wellness screening.

# EDUCATIONAL PLAN

Quality instruction and a commitment to equity for all students continues to be a focus for the DJUHSD educational programs. We know the needs of our students and families vary, which is why we will provide multiple instructional options when feasible and in compliance with state and county guidance. We hope the following information will help parents with the possible instructional setting for their students.

## 2020-2021 INSTRUCTIONAL PROGRAMS

Delano Joint Union High School District will begin the 2020/2021 school year with a distance learning only model. Schools will be allowed to phase in other instructional models as the County of Kern comes into compliance with the State's monitoring criteria.

DISTANCE LEARNING	HYBRID MODEL (COUPLED WITH DISTANCE LEARNING AS NEEDED)
<ul style="list-style-type: none"><li>Standards-based curriculum</li><li>Utilizes district core adoptions</li><li>A-G approved</li><li>Ensures limited exposure</li><li>Can toggle back to Hybrid model classroom setting if needed</li><li>Digital/video platform (i.e. Canvas, Teams, Zoom) for a daily "class," using the materials teachers are already planning to use</li><li>Students submit homework/classwork to their teachers through a variety of channels (i.e. texting pictures, uploading to Canvas, Teams, OneNote)</li><li>Teachers track and record student completion and mastery (i.e. daily grade) through an electronic gradebook or student information system (so site administration can monitor delivery)</li><li>Teachers maintain an open electronic chat function with students (i.e. Canvas, Office 365) throughout the day</li><li>Teachers check in one-on-one with a caseload of students or students who were not able to join the class through various channels (i.e. Canvas, Office 365, phone) to review their homework, talk through hard questions, prepare them for the next set of assignments, and ensure they are still progressing</li></ul>	<ul style="list-style-type: none"><li>Standards-based curriculum</li><li>Utilizes district core adoptions</li><li>A-G approved</li><li>Ensures limited exposure</li><li>Can toggle back to Hybrid model classroom setting if needed</li><li>Digital/video platform (i.e. Canvas, Teams, Zoom) for a daily "class," using the materials teachers are already planning to use</li><li>Students submit homework/classwork to their teachers through a variety of channels (i.e. texting pictures, uploading to Canvas, Teams, OneNote)</li><li>Teachers track and record student completion and mastery (i.e. daily grade) through an electronic gradebook or student information system (so principals can monitor delivery)</li><li>Teachers maintain an open electronic chat function with students (i.e. Canvas, Office 365) throughout the day</li><li>Teachers check in one-on-one with a caseload of students or students who were not able to join the class through various channels (i.e. Canvas, Office 365, phone) to review their homework, talk through hard questions, prepare them for the next set of assignments, and ensure they are still progressing</li><li>Classrooms will meet social distancing guidelines by having 2 cohorts of students</li></ul>

DJUHSD schools will work with students and families to ensure equity and access to quality instruction. Accommodations for special populations such as student with disabilities, students with diverse learning needs, and English Learners, etc. will be made as needed.

# LEARNING ENVIRONMENT CONSIDERATIONS

## DISTANCE LEARNING

PROS	CONS
<ul style="list-style-type: none"> <li>Students can work on curriculum utilizing CANVAS as the Learning Management System</li> <li>Students can communicate with teachers using CANVAS, Microsoft Teams, One-Note</li> <li>The instructional program can be tailored to student needs</li> <li>Low safety risk</li> </ul>	<ul style="list-style-type: none"> <li>Limited direct interaction with other students</li> <li>No in-person interaction reduces the teachers ability to build relationships with students</li> <li>Requires self-discipline and self-motivation on the part of the student</li> </ul>

## HYBRID MODEL

(COUPLED WITH REMOTE LEARNING AS NEEDED)

PROS	CONS
<ul style="list-style-type: none"> <li>Semi-Traditional structured learning environment in a familiar face-to-face setting</li> <li>Allows for student collaboration and social interaction</li> <li>Creates good routines for students</li> <li>Structured learning schedule</li> </ul>	<ul style="list-style-type: none"> <li>Required social distancing &amp; PPE</li> <li>the program will toggle between face-to-face instruction and Distance Learning</li> <li>Distance Learning, students will need laptops, internet connectivity, and support at home</li> </ul>

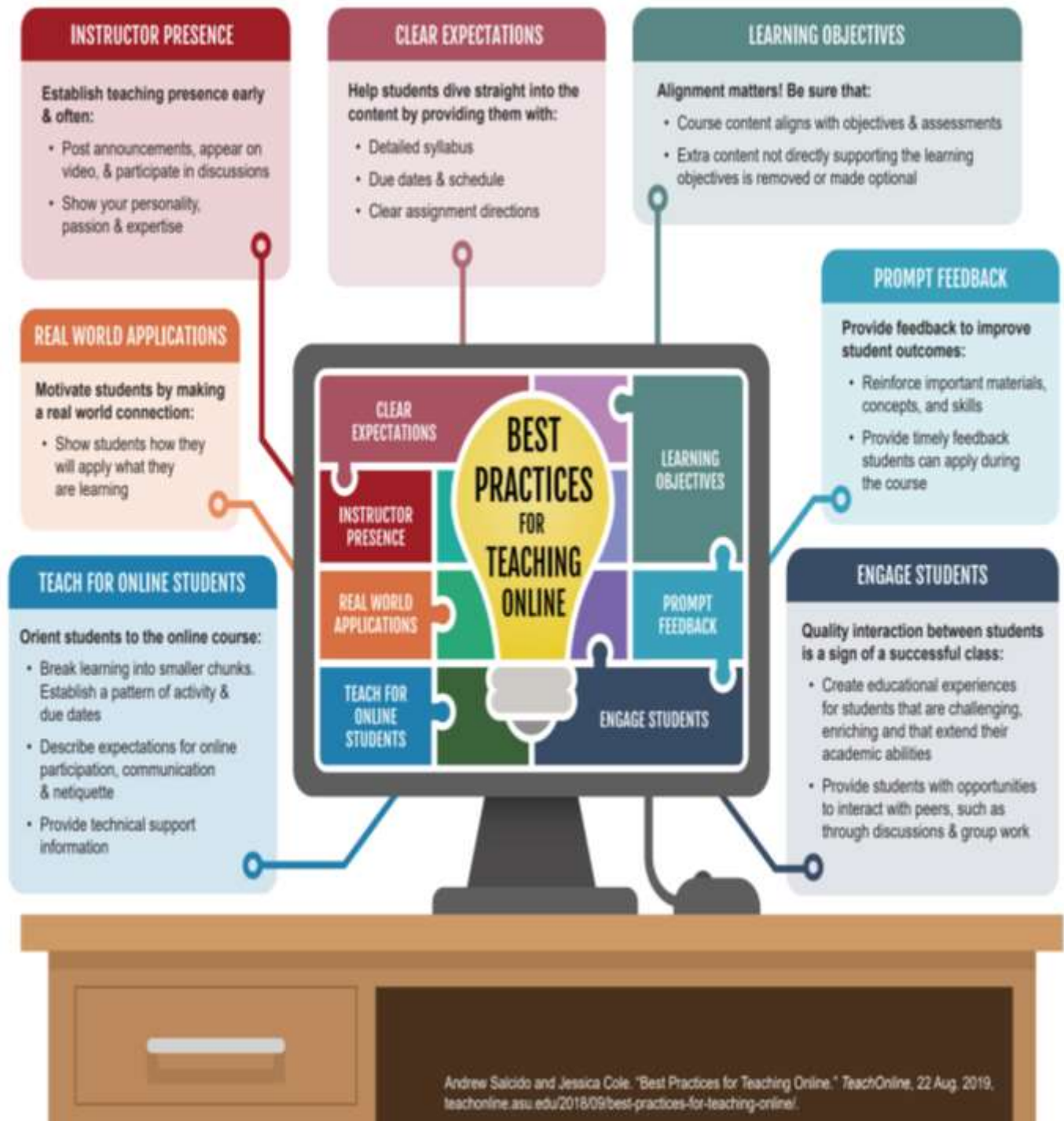
### What is the difference between Hybrid Model and Distance Learning?

Hybrid model coupled with distance learning is semi-traditional School program. It is a response to school closures to ensure the continuity of learning for students. It provides face-to-face setting which allows for student interaction.

Distance Learning provides an alternative to the Hybrid Model. The educational program is delivered through CANVAS, Microsoft Teams, One-Note or other distance learning programs.



# DISTANCE LEARNING BEST PRACTICES FOR TEACHERS





# DJUHSD Teacher Expectations

- Teachers shall utilize CANVAS and/or other instructional platforms such as Microsoft Office 365, or other distance learning programs specific to their content area
- Teachers should be available to students online during the regular classroom hours
  - monitor student activity by periodic check ins throughout periods
- 7:40-9:50 Teachers are expected to be available for parent engagement/peer collaboration
- Teachers are expected to take daily attendance for student participation through CANVAS, TEAMS, or another platform to hold students accountable for daily participation and student attendance should be updated by the end of the school day in Aeries
- Teachers are expected to offer a rigorous program of learning and assessment
  - **See Distance Learning Best Practices for Teachers (above)**
- Begin posts & emails with a warm and friendly introduction (**video greetings are encouraged**)
  - Loss of face to face contact for an extended period can be an issue for some students
  - Building Relationships will be extremely important during these times
- Be flexible, responsive and positive. Students will be affected by the closure in different ways. Expect to receive late submissions or responses at times
- Consider Recording and posting lessons for students not in attendance
- If a student has difficulty accessing your CANVAS, Microsoft Office or other distance learning programs, the teacher will need to support the student/family via phone, email or other forms of communication
- Maintain regular communication with families ( ex. CANVAS, TEAMS, phone, email, blackboard connect, etc.)
- The Special Education department will provide updates based on state and federal requirements
- Students will have Synchronous and Asynchronous learning expectations

## Synchronous



**Students learn at the same time.**

Communication happens in real time.

Possibly more engaging and effective.

Allows for instant feedback and clarification.



### Examples

Video conferencing, live chat, live streamed videos.

## Asynchronous



**Students learn at different times.**

Communication is not live.

Possibly more convenient and flexible.

Allows students to work at their own pace.



### Examples

Email, screencasts, Flipgrid videos, blog posts/comments.

edublogs

# Grading Policy

With the commencement of distance learning for the 2020-2021 school year, students will be held accountable for their course work and earned grades will be issued. Teachers will ensure that students are engaged and will provide support and interventions for students who are struggling academically. Before a “D or F/NC” grade can be issued, the teacher must demonstrate that parental contact has been made. Written notification to parents must be provided before grade is issued.

- No Credit may be issued in lieu of an F if students fail to participate.

<b>DELANO JOINT UNION HIGH SCHOOL DISTRICT</b>		
<b>GRADING POLICY - DISTANCE LEARNING</b>		
<b>LETTER GRADE</b>	<b>ACHIEVEMENT</b>	<b>GRADE POINTS</b>
<b>A</b>	<b>Outstanding</b>	<b>4.0</b>
<b>B</b>	<b>Above Average</b>	<b>3.0</b>
<b>C</b>	<b>Average</b>	<b>2.0</b>
<b>D</b>	<b>Below Average</b>	<b>1.0</b>
<b>F or NC</b>	<b>Little or None</b>	<b>0.0</b>
<b>ADVANCED PLACEMENT, HONORS, &amp; DUAL/CONCURRENT POSTSECONDARY COURSES</b>		
<b>Students receiving a grade of A, B, or C in these courses shall receive extra grade weighting</b>		
<b>for course equivalent to the District's UC a-g approved weighted classes.</b>		
<b>EXTRA WEIGHTING ADVANCED CLASSES ABOVE</b>		
<b>A</b>	<b>Outstanding</b>	<b>5.0</b>
<b>B</b>	<b>Above Average</b>	<b>4.0</b>
<b>C</b>	<b>Average</b>	<b>3.0</b>

# STUDENT/PARENT BEST PRACTICES/FAMILY RESOURCES

## Student Roles and Responsibilities

- Be logged in and ready to learn based on your current schedule
- Establish daily routines for learning
- Identify a space in home where you can learn and study comfortably
- Regularly follow teacher's expectations for announcements and feedback
- Complete assignments with integrity and academic honesty
- Do your best to meet due dates
- **Communicate with your school counselor, teacher, and caregivers if you lack the resources to engage in distance learning and/or if you are feeling overwhelmed**
- Be a good digital citizen
  - Try your best to communicate with teachers during regular school day, and if necessary at a decent hour

## Parent/Caregiver Roles and Responsibilities

- Establish routines and expectations
- Identify a space in home where student(s) can learn comfortably
- Monitor communication from teachers
- Begin and end each day with a check in; be mindful of stress or worry
- Encourage physical activity and exercise
- Support digital citizenship skills

## TIPS FOR STUDENT SUCCESS

- Log into CANVAS/TEAMS daily
  - Check your student email
- DJUHSD TECH SUPPORT: Questions/Problems with Laptops or E-Mail:
  - Phone: (661) 720-4741
  - Email: [helpdesk@djuhsd.org](mailto:helpdesk@djuhsd.org)
- AERIES Parent Portal Support
  - CCHS Counseling Secretary – Sonia Toledo (661) 720-4513
  - DHS Counseling Secretary – Esmeralda Ordonez (661) 720-4131
  - RFK Counseling Secretary – Anabel Jasso (661) 720-5111
- [DJUHSD YouTube CHANNEL - https://www.youtube.com/channel/UCUzQI9wHNdcOjsaOPSNjKug](https://www.youtube.com/channel/UCUzQI9wHNdcOjsaOPSNjKug)
  - [Support Videos available for accessing CANVAS and Microsoft Office](#)
- DJUHSD CANVAS URL: <https://djuhsd.instructure.com/>
  - Must be logged into your Microsoft Office 365 account to access CANVAS
- [Canvas Support Hotline](#)
  - 855-465-8014

Aeries Parent/Student Portal is a secure website where parents can access their child's demographic data, grades, attendance information, and schedule online. This service is part of our continuing effort to provide up-to-date information regarding your child's progress and status. The school site administration will be providing you a letter. This letter will provide you with the information necessary to log into the Aeries Parent/Student Portal website. Please see the Parent Portal Registration Guide below to help you create an Aeries Parent Portal Account.

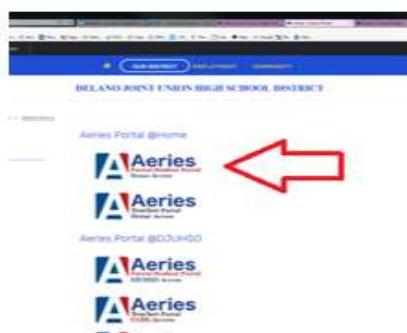
**The school sites will be providing you with the following information prior to creating an Aeries Parent Portal Account:**

- Website
- Email Address
- Student's Permanent Identification number (a unique number assigned to each student)
- Home Telephone Number
- Verification Code (provided by your school)

**Delano Joint Union High School District  
Aeries Parent Portal Registration Guide**

1. Open your internet browser and go to the school or district web page or type in the following address:  
<https://ca02208718.schoolwires.net/Page/1800>

2. Click on the appropriate Aeries Portal.



3. Click on Create New Account.



4. Make sure Parent is selected and click Next.

5. Complete the Account Information and click Next.

**Open New Browser Window – Access Email Account**

6. Open your email account and look for an email sent from [donotreply@djuhsd.org](mailto:donotreply@djuhsd.org). You may have to look for this email in your Spam or Junk folder.

7. Click on [Confirm This Email Address](#).

8. Click on "Return to Login Page."

9. Login using the email and password you created in step 4.

Delano Joint Union High School District



Enter your email address  
and then click next.

Delano Joint Union High School District



Enter your password and  
then click next.

10. Complete student verification. You can get the Student ID and Verification Code from the counseling office. Click Next.



**Example**

Student Name: FERNANDO  
Permanent ID: 1403  
Phone: 6617211  
Verification Code: 4B2D7CY

11. Select your relationship and click Next.



12. Click Home to view your child's grades.





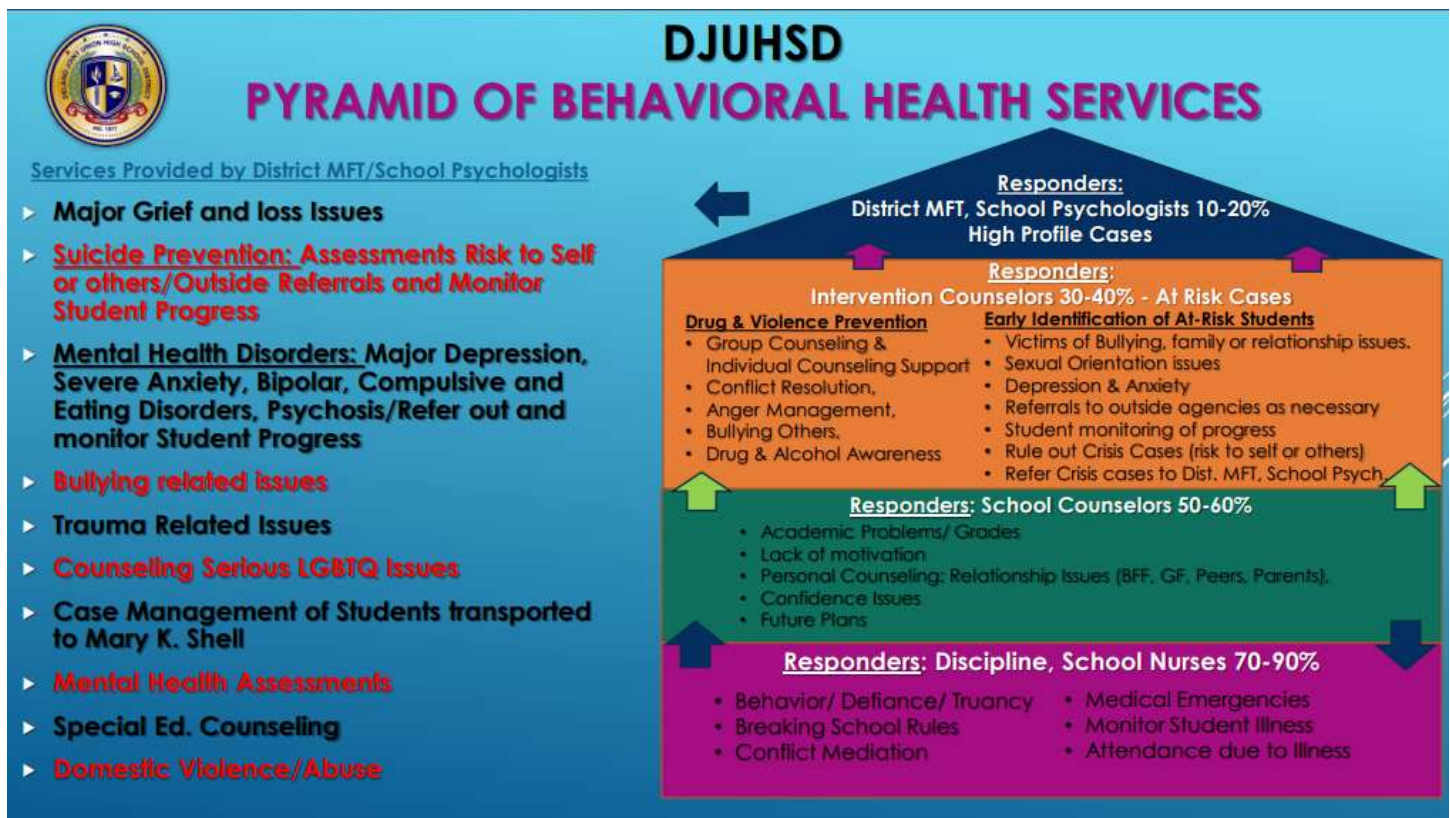
# FAMILY RESOURCES

The DJUHSD provides a wide variety of resources to help families with their academic and social emotional needs. Parents can access the following by visiting the district website or by calling and speaking to one of our staff members.

- COVID-19 awareness and training in spread prevention
- Assistance with enrollment, transfers, and all registration needs
- Support navigating Distance Learning Platforms, such as CANVAS, Microsoft Office, etc.
- Social Emotional Learning (SEL) services including counseling and referrals to outside agencies

Students and/or staff may have experienced family and or friend death/losses, income reductions from family members losing their jobs or other issues that have come to fruition during COVID-19 crisis and were unable to access counseling services.

- Students that have experienced loss or trauma during COVID-19 will need access to counseling services with follow-up care. Schools may have site-based counseling services. Considering COVID-19, the California School Counselors released a comprehensive school crisis counseling website <https://covid19k12counseling.org/>
- Once students can return to school, it is important that they connect with emotional support services home school sites



ATTENDING TO THE SOCIAL EMOTIONAL WELL-BEING OF OUR STUDENTS WILL BE A



## TOP PRIORITY AS THEY RETURN TO SCHOOL.



District and school staff are committed to supporting students' social emotional wellness and offering resources to ensure students transition back to school smoothly. Support may include social emotional learning, building relationships, community building activities, and increased access to mental health/wellness services. Families and schools will need to work together to check how students are feeling and assess their individual needs to provide the support our students need during these challenging times.

<b>DELANO JOINT UNION HIGH SCHOOL DISTRICT</b>				
<b>COUNSELING SERVICES</b>				
<b>SITE</b>	<b>POSITION</b>	<b>NAME</b>	<b>PHONE</b>	<b>EMAIL</b>
CCHS	SCHOOL NURSE	STEPHANIE BRAVO	661 720-4128	sbravo@djuhsd.org
CCHS	SCHOOL PSYCHOLOGIST	LIGIA RODARTE	661 720-4716	lrodarte@djuhsd.org
CCHS	MFT	LUZ MARIA GARAY	661 720 4130	lgaray@djuhsd.org
CCHS	INTERVENTION COUNSELOR	GUILLERMO SANTANA	661 720-4508	gsantana@djuhsd.org
CCHS	HEAD COUNSELOR	ELISEO GARZA	661 720-4503	egarza@djuhsd.org
CCHS	COUNSELOR	MARBELLA DELEON	661 720-4531	mdeleon@djuhsd.org
CCHS	COUNSELOR	ALFONSO HERNANDEZ	661 720-4784	ahernandez@djuhsd.org
CCHS	COUNSELOR	MARIA MENDOZA	661 720-4783	mmendoza@djuhsd.org
DHS	SCHOOL NURSE	GABRIELLE ACUNA	661 720-4456	gacuna@djuhsd.org
DHS	SCHOOL PSYCHOLOGIST	RUDY ARELLANO	661 720-4521	rarellano@djuhsd.org
DHS	MFT	LUZ MARIA GARAY	661 720-4130	lgaray@djuhsd.org
DHS	INTERVENTION COUNSELOR	CHERYL GONZALEZ	661 720-4132	cgonzalez@djuhsd.org
DHS	HEAD COUNSELOR	SANDRA OROPEZA	661 720-4133	soropeza@djuhsd.org
DHS	COUNSELOR	IRMA GUERRERO	661 720-4135	iguerrero@djuhsd.org
DHS	COUNSELOR	SUSANA SALAZAR	661 720-4322	ssalazar@djuhsd.org
DHS	COUNSELOR	SHERIE WOLOSZ	661 720-4680	swolosz@djuhsd.org
RFK	SCHOOL NURSE	ANA HERNANDEZ	661 720-5296	ahernandez1@djuhsd.org
RFK	SCHOOL PSYCHOLOGIST	CLAUDIA RODRIGUEZ	661 720-4143	crodriguez@djuhsd.org
RFK	MFT	LUZ MARIA GARAY	661 720-4130	lgaray@djuhsd.org
RFK	INTERVENTION COUNSELOR	SARAH DEL RIO	661 720-5120	sdelrio@djuhsd.org
RFK	HEAD COUNSELOR	MARTHA RAMIREZ	661 720-5106	mramirez2@djuhsd.org
RFK	COUNSELOR	ART CANTU	661 720-5115	acantu@djuhsd.org
RFK	COUNSELOR	KATIE CARVER	661 720-4182	kcarver@djuhsd.org
RFK	COUNSELOR	NATALIE FRAGOSO	661 720-5114	nfragoso@djuhsd.org

# SPORTS AND EXTRACURRICULAR ACTIVITIES

**Athletic and Performing Arts are not currently permitted. Kern County Public Health cannot speculate as to when guidance will be issued as it is dependent on the county meeting certain public health metrics.**

The purpose of these reopening guidelines for our athletic and performing arts departments in the DJUHSD is to ensure the safest environment and best possible care is being provided for our students who choose to return and participate in these activities.

DJUHSD Mandated Training: Prior to coaching, all staff members will take the COVID-19 Required Online Trainings (Hand Washing, Coronavirus Awareness, CDC: Guidelines for Making & Using Face Coverings, and Managing Stress and Anxiety).

The California Interscholastic Federation (CIF) Sports Medicine Advisory Committee has developed a comprehensive document to help school districts prepare for their student-athletes to return to athletic activities. Parents and students wishing to participate in sports or extracurricular activities should check their high school website or contact their school for more information.

LOW-RISK ACTIVITIES	MODERATE RISK ACTIVITIES	HIGH RISK ACTIVITIES
<ul style="list-style-type: none"><li>• Cross country</li><li>• Golf</li><li>• Marching Band</li><li>• Marching/Percussion/Color Guard</li><li>• Sideline Cheer</li><li>• Tennis</li><li>• Track-Specific Events</li></ul>	<ul style="list-style-type: none"><li>• Baseball</li><li>• Basketball</li><li>• Soccer</li><li>• Softball</li><li>• Track-Specific Events</li><li>• Volleyball</li></ul>	<ul style="list-style-type: none"><li>• Choir</li><li>• Competitive Cheer/Dance</li><li>• Football</li><li>• Marching Band (Wind Instrument)</li><li>• Wrestling</li></ul>

# APPROVED CIF 2020-2021 SPORTS SCHEDULE



## CIFCS Sport Calendar 2020-2021

Sport	"Summer Period"	Off-Season or Outside Agency Period	Preseason Conditioning Period	Practice Start Date	First Contest Date	Sit Out Period Date	Last League Contest Date	Post-Season Dead Period
Fall								
Cross Country	July 20 - Dec. 12	NA	NA	Dec. 14	Dec. 28	Feb. 2	March 11	2 weeks after last contest
Water Polo	July 20 - Dec. 12	NA	NA	Dec. 14	Dec. 28	Jan. 26	Feb. 25	
Volleyball (B&G)	July 20 - Dec. 12	NA	NA	Dec. 14	Dec. 28	Jan. 26	Feb. 25	
Football	July 20 - Dec. 12	NA	NA	Dec. 14	Jan. 7	Feb. 11	March 19	
Traditional Competitive Cheer	NA	NA	NA	NA	NA	TBD	NA	
Spring								
Badminton	July 20 - Dec. 12	Dec. 14 - Feb. 6	Feb. 8 - Feb. 20	Feb. 22	March 8	April 7	May 8	NA
Soccer	July 20 - Dec. 12	Dec. 14 - Feb. 6	Feb. 8 - Feb. 20	Feb. 22	March 8	April 10	May 13	NA
Tennis (B&G)	July 20 - Dec. 12	Dec. 14 - Feb. 6	Feb. 8 - Feb. 20	Feb. 22	March 8	April 12	May 15	NA
Swim & Dive	July 20 - Dec. 12	Dec. 14 - Feb. 6	Feb. 8 - Feb. 20	Feb. 22	March 8	April 15	May 21	NA
Wrestling	July 20 - Dec. 12	Dec. 14 - Feb. 6	Feb. 8 - Feb. 20	Feb. 22	March 8	April 15	May 22	NA
Basketball	July 20 - Dec. 12	Dec. 14 - Feb. 6	Feb. 8 - Feb. 20	Feb. 22	March 8	April 19	May 27	NA
Baseball	July 20 - Dec. 12	Dec. 14 - Feb. 27	March 1 - March 13	March 15	March 27	April 30	June 3	NA
Softball	July 20 - Dec. 12	Dec. 14 - Feb. 27	March 1 - March 13	March 15	March 27	April 30	June 3	NA
Golf (B&G)	July 20 - Dec. 12	Dec. 14 - Feb. 27	March 1 - March 13	March 15	March 27	April 30	June 3	NA
Track & Field	July 20 - Dec. 12	Dec. 14 - Feb. 27	March 1 - March 13	March 15	March 27	April 30	June 4	NA
Lacrosse	July 20 - Dec. 12	Dec. 14 - Feb. 27	March 1 - March 13	March 15	March 29	May 3	June 5	NA
Competitive Sport Cheer	July 20 - Dec. 12	Dec. 14 - Feb. 27	March 1 - March 13	March 15	March 29	TBD	TBD	NA

\*\* NOTE: Prior to competition a student must have 10 days of practice in that sport. If they played a sport in the preceding season they only need 5 days of practice.

\*\* NOTE: Football players must complete the 5 day acclimation period

### Definitions:

#### Summer Period

all activities during this time period shall be under the authority of each school district

\*\*Football – contact practices are not allowed in the offseason (CIF Bylaw 2001.C, CA Ed Code 35179.5, AB 2127)

#### Off-Season or Outside Agency

Programs must choose between utilizing the off-season option or outside agency option.

#### Conditioning Period

The only activities allowed during this time are non-sport specific conditioning and weight training, along with no use of specific equipment including balls.

#### Practice Start Date

First allowable day to begin practice.

#### First Contest Date

First allowable day for interscholastic competition.

#### Sit-Out Period Date

The date that a student may participate in competition after being granted an "SOP" due to transferring.

#### Last League Contest Date

This is the last allowable date for a league contest.

#### Post Season Dead Period

Immediately following each schools completed season of sport, there will be a two-week dead period with no contact between players and coaches of the just completed sports season.

Updated 7/20/20 version 2

**Field trips, assemblies, dances, rallies are not currently recommended. Virtual activities are recommended.**

# APPENDIX *a resource for parents, employees & educational leaders*

## Center for Disease Control (CDC) COVID-19 Prevention

Everyone should

- Wash your hands often with soap and water for at least 20 seconds, especially after you've been in a public space, after blowing your nose, coughing, or sneezing
  - If soap and water are not regularly available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands
- Stay at least 6 feet (about 2 arm's length) from other people. Keeping distance from others is especially important for people who are at higher risk of getting very sick
- Cover your mouth and nose with a cloth face cover

## Face Coverings

As recommended by the CDC, all staff should wear face coverings, whether at the workplace or performing work offsite, when:

- Interacting in-person with any member of the public
- Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time
- Working in any space where food is prepared or packaged for sale or distribution to others. Working in or walking through common areas, such as hallways, stairways, elevators, in a vehicle traveling with others, and parking facilities
- In any room or enclosed area where other people are present when unable to physically distance

## The following individuals are exempt from wearing a face covering:

- Persons age two years or under. These very young children must not wear a face covering because of the risk of suffocation
- Persons with a verified medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance
- Persons who are hearing impaired or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication
- Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines

# APPENDIX *a resource for parents, employees & educational leaders*

## Students that present symptoms while at school

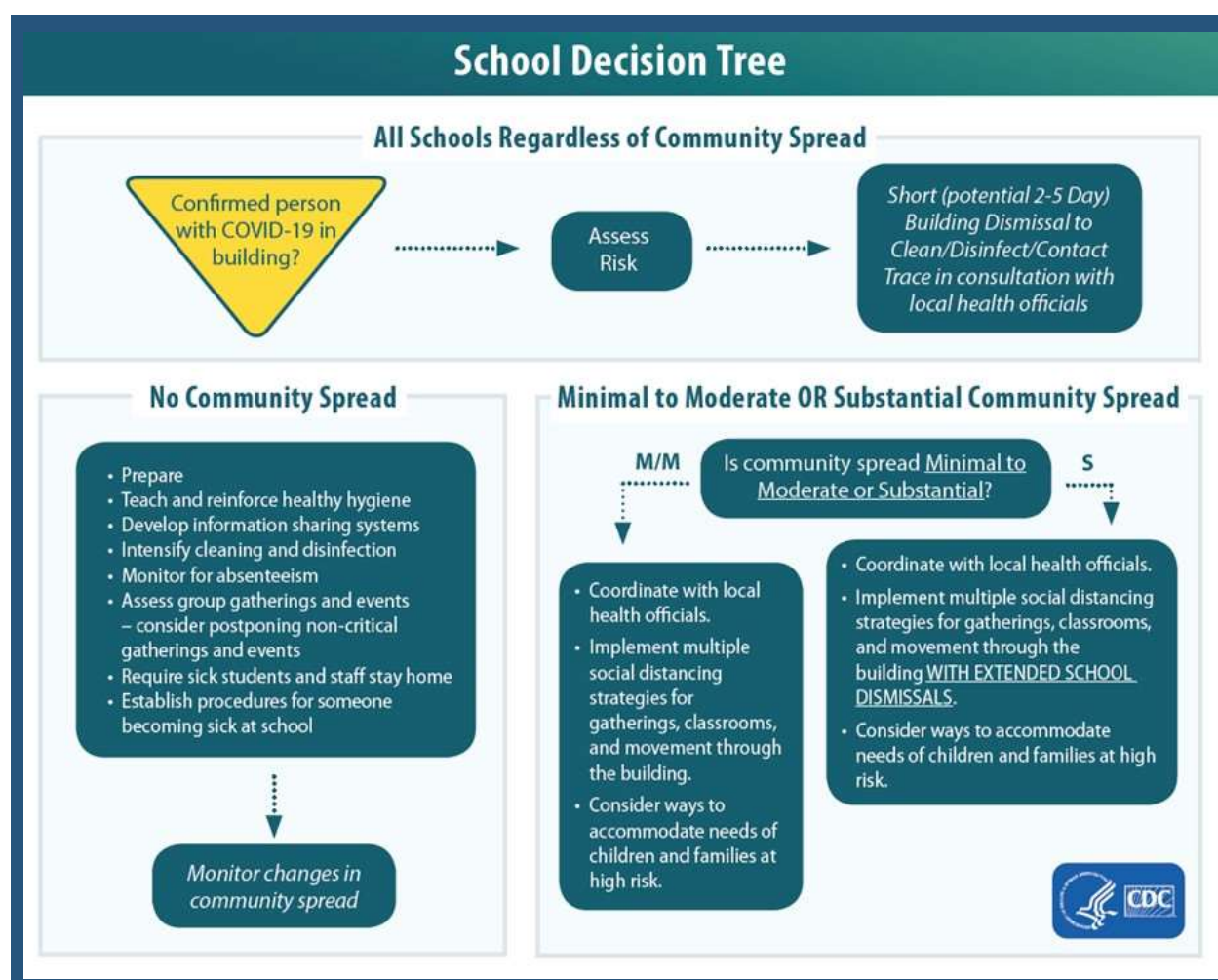
- Students will go to a designated isolation area until they can be picked up by a parent or guardian
- The District will coordinate with Kern County Public Health Services Department (KCPHSD) regarding suspected and confirmed cases
- KCPHSD will be responsible for working directly with the individual and families for notification and contact tracing
- KCPHSD will assist the District to determine a course of action should a student or staff member test positive for COVID-19 on a case-by-case basis. This may include dismissal of students and most staff for a short period of 1-3 days

## COVID-19 Protocol & Notification

Should a positive COVID-19 case occur at a school site, the following protocols will be followed:

- In accordance with state and local laws and regulations, school administrators will notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA)
- Inform those who have had close contact with a person diagnosed with COVID-19 to self-monitor for symptoms, and follow state and local guidance if symptoms develop
- DJUHSD student, staff, and families who have been potentially exposed to a positive COVID19 case will be notified. These notifications will be completed by administration, in consultation with the school nurse (for students), by phone with follow-up written correspondence which will include:
  - If known, date of potential exposure
  - Information on incubation period and safety protocols that help to limit exposure (hand washing, face coverings, physical distancing)
  - Phone numbers to schedule an appointment at a local testing site
  - **Students:**
    - District contact information for Student Services administration team
    - Return to school protocols when applicable
  - **Staff:**
    - District contact information for Human Resources administration team
    - Employee leave information on H.R.6201 – Families First Coronavirus Response Act.
- In addition, positive COVID-19 cases may lead to the closure of a classroom, multiple classrooms, or even a school. This will be determined by District administration with direction from Kern County Public Health (see next page)

## APPENDIX *a resource for parents, employees & educational leaders*



### Students returning to school after a diagnosis of COVID-19

- KCPHSD is responsible for clearance of individuals infected with COVID-19, including students
- After a positive diagnosis is made, students should expect to be in isolation for at least 10 days after the test, and potentially longer if they continue to remain symptomatic
- Students should not return to school until they have been cleared by Public Health; school nurses will work directly with families when they are cleared by the Public Health and ready to return to school



# APPENDIX *a resource for parents, employees & educational leaders*

## Employee Screening

Employees must complete a Staff Return to Work Affirmation prior to returning to work. Employees who are symptomatic for COVID-19 must stay at home and contact Human Resources.

## Employee Exposure and/or Confirmed Case Scenarios

The below scenarios should be reported to Human Resources

1. Employee has been exposed to COVID-19 and is asymptomatic:
  - Self-monitor for symptoms (respiratory problems, temperature) for 14 days
  - Can continue to work wearing a mask
  - If any symptoms arise during the 14-day period, employee must not report to work and is referred for testing
  - If test results are negative, may return and must continue to self-monitor for 14 days
2. Employee has been exposed and has symptoms:
  - Employee must not report to work
  - Human Resources (HR) will refer for testing:
    - While test is pending continue in home isolation
    - If test is negative and employee is no longer symptomatic, and if the employees tests negative, discontinue isolation and clear employee for work (HR)
    - If source employee tests positive, complete 14-day quarantine and they may work if asymptomatic for 72 hours prior (source employee is employee who tested positive and other employees were exposed to)
3. Employees with suspected or confirmed positive COVID-19 Test
  - Remains on home isolation until:
    - 72 hours has passed since recovery defined as resolution of fever without the employee using fever-reducing medication and improvement in respiratory symptoms and
    - At least 10 days have passed since their last positive test
4. Asymptomatic employee with laboratory confirmed Positive COVID-19 Test
  - Remains on home isolation until:
    - At least 10 days have passed since their first positive COVID-19 test, assuming they have not developed any symptoms since their positive test
  - If symptoms develop, follow protocol for symptomatic individuals

# APPENDIX *a resource for parents, employees & educational leaders*

## High Risk Employees

Employees who are in the high risk group and are concerned about coming to work should contact Human Resources.

Based on what we know now, those at high-risk for severe illness from COVID-19 are:

- People 65 years and older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled, including:
  - People with chronic lung disease or moderate to severe asthma
  - People who have serious heart conditions
  - People with severe obesity (body mass index [BMI] of 40 or higher)
  - People with diabetes
  - People with chronic kidney disease undergoing dialysis
  - People with liver disease
  - Pregnant people might be at an increased risk for severe illness from COVID19 compared to non-pregnant people
  - People who are immunocompromised
    - Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications

### ***The best ways to protect yourself and to help reduce the spread of COVID-19 are to:***

- Limit your interactions with other people as much as possible
- Take precautions to prevent getting COVID-19 when you do interact with others
- If you start feeling sick and think you may have COVID-19, call your healthcare provider within 24 hours

# APPENDIX *a resource for parents, employees & educational leaders*

## DJUHSD DISTANCE LEARNING

DJUHSD distance learning provides students and families with a low risk of exposure. DJUHSD offers a large range of rigorous courses for students from Grade 9-12 with distance learning courses delivering a variety of A-G approved core, world language, and elective courses using CANVAS, Microsoft Teams, One-Note or other or distance learning programs.

Over the past several years DJUHSD has worked to assure that rigor, relevance, flexibility, and relationships are essential elements of our online coursework. This is achieved through high quality content that includes a multimedia-rich, interactive learning experience that is aligned and delivered by highly trained, highly qualified DJUHSD teachers.

- **Rigor:** Each CANVAS course matches the level of rigor found in our current district courses
- **Relevance:** Each course is designed to meet the learning goals and objectives of our current district courses while engaging students with meaningful, relevant content and activities, and rich, interactive digital resources
- **Flexibility:** Each course provides a flexible daily learning schedule in a safe student defined workspace. Engaging and interactive content through the use of CANVAS, Microsoft Teams, One-Note, or other distance learning programs
- **Relationships:** Throughout their distance learning experience, students receive support and individualized instruction from certified DJUHSD teachers. In addition, each course provides substantial teacher-to-student/family communication including expectations and progress

With engaging and interactive content, our curriculum encourages students to master key concepts as they progress through lessons. Throughout the learning experience, students receive support from certified DJUHSD teachers who provide one-on-one instruction. The distance learning model ensures limited exposure. This model will differ from the distance learning we saw at the end of the 2019-2020 school year, with the integration of additional supports such as direct instruction and supplemental technology platforms such as CANVAS, Microsoft Teams, One-Note and other distance learning programs.

# ADDITIONAL RESOURCES

[American Academy of Pediatrics COVID-19 Planning Considerations: Guidance for School Reentry](#)

[California Department of Public Health Industry Guidance: Schools and School Based Programs](#)

[California Department of Education \(CDE\) Stronger Together: A Guidebook for the reopening of California's Public Schools](#)

[Center for Disease Control \(CDC\) Activities and Initiatives Supporting the COVID-19 Response and the President's Plan for Opening America Up Again](#)

[CIF Return to Physical Activity/Training Guidelines](#)

**Comprehensive School Crisis Counseling website**

<https://covid19k12counseling.org/>

NFHS Covid Guidance <https://nfhs.org/media/3812287/2020-nfhs-guidance-for-opening-up-high-school-athletics-and-activities-nfhs-smac-may-15-2020-final.pdf>

Schools and School Based Programs <https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

Wear a Mask <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>

**15 Strategies for Online Learning when schools are closed**

<https://globalonlineacademy.org/insights/articles/15-strategies-for-online-learning-when-school-is-closed%20>